

National Chi Nan University Student Regulations for Pursuing a Minor

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- Article 1 These regulations are established in accordance with Article 43 of the school's academic rules.
- Article 2 Undergraduate students of each department (degree program) at the university may take a minor in other departments (degree programs) within the university or in undergraduate programs at other universities. **However, undergraduate students enrolled in interdisciplinary programs may not apply to take a minor in other undergraduate interdisciplinary programs of different colleges at the university.** Graduate (Master's and Ph.D.) students of each department (degree program) at the university may take a minor in other departments (degree programs) within the university at the same level or one level lower.
- Article 3 Students in the university's undergraduate program may apply to pursue a minor in another department (bachelor's degree program) starting from the second semester of their first year up to the first semester of their final academic year (excluding any extended study period).
Graduate students (master's and doctoral programs) at the university may apply to pursue a minor in another department (degree program) starting from the second semester of their first year.
Pursuing a minor is limited to a maximum of two departments (programs or degree programs).
Students applying to pursue a minor must fill out an application form and attach their academic transcript within two weeks after the start of each semester. The application must be approved by the authorities of both the primary department (program or degree program) and the minor department (program or degree program) before being submitted to the Office of Academic Affairs for record-keeping.
- Article 4 Students pursuing a minor must complete the required courses and credits for their primary department (program or degree program) as well as the required courses and credits for the minor department (program or degree program). The credits for these courses cannot be counted towards both the primary and minor programs.
The number of credits required for a minor in the undergraduate program must not be less than 20 credits, while for the master's and doctoral programs, the required credits for a minor must not be less than 9 credits. Each department (program or degree program) must submit the list of minor course credits to the school's curriculum committee for review and approval before implementation.
- Article 5 If a student pursues courses in their minor that are related to those in their primary department (program or degree program), they may apply for credit exemption after being approved to pursue the minor. The recognition of these credits will be

determined by the minor department (program or degree program).

If the credits for the minor are insufficient after the exemptions mentioned in the previous provision, the minor department (program or degree program) will designate additional courses for the student to take to meet the required credits.

- Article 6 Students pursuing a minor who need to take additional courses specifically offered for the minor within the stipulated study period must pay additional credit fees based on the number of credits.
- Article 7 For students pursuing a minor at the same level, the grades of the minor courses taken each semester will be included in the calculation of their semester academic performance.
For students pursuing a minor at a lower level, the grades of the minor courses will not be included in the calculation of their semester or graduation academic performance.
The assessment of their grades will be conducted in accordance with the relevant regulations of the school's academic rules.
- Article 8 For students pursuing a minor, upon completing the required courses and credits for the minor with passing grades, their student records, graduation list, academic transcripts, degree certificate, and degree certification should all include a notation of the name of the school and department (program or degree program) of the minor. However, no additional degree will be awarded.
- Article 9 If a student pursuing a minor reaches the end of their study period (including any extended study period) and has completed the required courses and credits for their primary department (program or degree program) but not those for the minor, they may choose to forgo the minor qualification and graduate on time. However, they cannot request any certification of having pursued the minor, and after graduation, they cannot return to the school to complete the remaining minor courses and credits.
If a student gives up their minor qualification or reaches the end of their study period (including any extended study period) without completing the required minor courses and credits, the minor courses they have taken at the same level that are related to their primary department (program or degree program) may, upon recognition by the primary department (program or degree program), be considered elective courses for the primary department. The credits for these courses can be counted towards the graduation credits for the primary department (program or degree program).
- Article 10 Students pursuing a minor must complete the required minor courses and credits no later than within the extended study period allowed by the school's academic regulations. No further extension can be applied for after this period.
Master's and doctoral students are not allowed to extend their study period due to pursuing a minor.
- Article 11 If any department (program or degree program) needs to establish additional regulations for pursuing a minor, these regulations must be reviewed and approved by the departmental or program affairs meeting and the college affairs meeting. They must then be submitted to the academic affairs meeting for record-keeping before implementation.
- Article 12 Any matters not covered by these guidelines shall be handled in accordance with the school's academic regulations and relevant rules.
- Article 13 These regulations will be announced and implemented after being approved by the academic affairs meeting.