**National Chi Nan University Inter-University Course Registration Form**

**Applicable to:**

Students from other schools taking courses at Chi Nan University

 **Academic Year □1st semester □2nd semester □Summer section**

 Year Month Date

|  |
| --- |
| Original Enrolled Institution |
| School Name: | Department Head’s Signature(Graduate School) | Handling Unit's Signature |
| Department (Graduate School):Year of study: |  |  |
| Chi Nan University Student Number: |
| Student Number at Original Institution: |
| Name: |
| ID Number: |
| email: |
| Phone Number: |

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| --- | --- | --- | --- | --- |
| Course Number at Offering School | Course Affiliation BA/MA/Ph.D. | Course Name | Credits | Instructor’s Signature |
| □ Educational Program Credits□ Retaken or Extended Credits□ Other |  | Chinese: |  |  |
| English: |
| □ Educational Program Credits□ Retaken or Extended Credits□ Other |  | Chinese: |  |  |
| English: |

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| --- |
| Offering Institution |
| School Name: | Department (Graduate School) Head Signature | Handling Unit's Signature | Cashier's Section (Payment) Stamp |
|  |  |  |
| Department (graduate School) |

**Points for Students to Note**

 1. Inter-university course selection should be conducted according to the relevant regulations of both institutions involved.

 2. In accordance with the National University System of Taiwan (NUST) inter-university course selection cooperation agreement，undergraduate students taking courses at schools within the system (including cross-university double majors and minors) are exempt from credit fees for up to two courses per semester. **However, this does not include credits from extension bachelor programs, professional programs for employed individuals, education programs, summer courses, retaken, extended courses, and graduate courses.**

 3. After completing this course registration form, it should be submitted for the signature and approval of the course instructor and the department (graduate school) head, followed by payment at the cashier's section of the offering school.

 4. Students applying for inter-university course selection should submit the original form to our school's **Course Affairs Section** after completing all application procedures and payments. **And** please make copies for the handling unit of the school accepting the course selection, for filing with the department of the enrolled school, and for the student’s personal records. **If not submitted, this application form will be invalid.**